

- 4) All the essential certificates issued by the competent authority of Telangana State shall be kept with the applicants at the time of submitting the application.
- 5) The required original certificates should be submitted at the time of verification of certificates or whenever called for. Failure to produce the required certificates will lead to disqualification.
- 6) **Important:** –The claim of the applicants with regard to the date of birth, educational qualifications and community etc., are accepted provisionally on the information furnished by them in their application form and is subject to verification and satisfaction of the Commission. Mere admission to any test or inclusion of the name of an applicant in a Merit List will not confer on the applicant any right for appointment. The candidature is therefore, provisional at all stages and the Commission reserves the right to reject candidature at any stage of the selection even after declaration of results, if any mistake/wrong information is noticed at a later date.

7) The applicants should be willing to serve anywhere in Telangana State.

8) **NOTE ON UTILISING EDIT OPTION BY CANDIDATES:**

The applicant should follow the TSPSC website regularly to utilize the edit option if given by the Commission at any point of time. No separate advertisement / notification will be issued in any news paper. No separate individual intimation shall be given.

9) **Invalidation of OMR Answer Sheet: -**

- a) If any applicant fails to bubble or wrongly bubble the Question Booklet Number, Hall Ticket Number in the OMR Answer Sheet, such Answer Sheets are invariably invalidated as the answer sheets are valued by Optical Mark Reader. This stipulation is to avoid any sort of human interface in evaluation of the Scripts.
- b) Tampering of OMR answer sheet by using whitener, eraser, blade and chalk powder etc., and also tampering of barcode by any means leads to invalidation.
- c) No request for reconsideration of such rejected/invalidated cases will be entertained.

10) **A) The following certificates / documents must be submitted by the candidates at the time of verification of certificates.**

- i) PDF Application form
- ii) Hall Ticket.
- iii) Aadhar Card or any Government valid ID as specified in Election i.e., Voter ID / Driving License / PAN Card / Bank Account / Pass Port
- iv) Proof of Educational Qualifications.
- v) S.S.C / CBSE / ICSE (For Date of Birth)
- vi) School Study Certificate (1<sup>st</sup> to 7<sup>th</sup> Class)
- vii) Certificate of Residence (where the Candidate has not studied in Educational Institution) (1<sup>st</sup> to 7<sup>th</sup> Class period) obtained from competent authority of Telangana Government.
- viii) Declaration by the Unemployed (For claiming exemption from payment of exam fee).
- ix) No Objection Certificate from Employer (even if employed at any later stage of recruitment).
- x) Service Certificate (If any employee claimed Age relaxation).
- xi) Certificate claiming sports reservation.
- xii) Certificate claiming Ex-servicemen for age relaxation.
- xiii) Community Certificate for BCs, SCs & STs (Issued in the name of candidate with Father Name is only acceptable.) obtained from competent authority of Telangana Government.
- xiv) Non-Creamy Layer Certificate for BCs as per Form- VIIB vide G.O. Ms. No. 34 BC Welfare (OP) Department Dt.08/10/2015 and G.O. Ms. No. 20 BC Welfare (OP) Department Dt.31/10/2017 (Certificate issued in the name of candidate as S/o OR D/o is only acceptable.) obtained from competent authority of Telangana Government.
- xv) Income certificate for the Financial Year prior to the year of application issued by the competent authority of Telangana government for claiming EWS reservation.
- xvi) In case of PH Candidates, Visually Handicapped / Hearing Disability & Hearing Impairment / Orthopedically Handicapped / Multiple disabilities, certificates should be obtained from Competent Medical Authority in SADAREM format relevant to them.
- xvii) Any other certificate required.

**B) Guidelines for evaluation of various disabilities and procedure for certification** are mentioned in G.O.Ms.No.31, WD, CW & (DW) Dept, Dt:01-12-2009.

1. Physically Challenged candidates who are claiming reservations under Disability quota must note that they will be referred to State Medical Board (Appellate Medical Authority) after completion of certificate verification. The report of Medical Board is final.