

REQUIREMENT OF OUTSOURCING STAFF FOR LOP (FIRST PHASE)

S.NO	DEPARTMENT	SERVICE	NO	Minimum Qualification	Pay
1	ANATOMY	Dissection hall attendants	4	1. Must have passed 10th class or its equivalent examination. 2. With minimum 1 year Experience in anatomy(dissection hall)/ Forensic Medicine department.	Rs 15,600
		store keeper cum clerk cum computer operator/data entry operator	1	1. Degree from a recognised university/Institution; 2. should possess a speed of not less than 8000 key depressions per hour 3. Experience in store keeping will be <u>preferred</u>	Rs 19,500
2	PHYSIOLOGY	store keeper cum clerk cum computer operator/data entry operator	1	1. Degree from a recognised university/Institution; 2. should possess a speed of not less than 8000 key depressions per hour 3. Experience in store keeping will be <u>preferred</u>	Rs 19,500
3	BIOCHEMISTRY	store keeper cum clerk cum computer operator/data entry operator	1	1. Degree from a recognised university/Institution; 2. should possess a speed of not less than 8000 key depressions per hour 3. Experience in store keeping will be <u>preferred</u>	Rs 19,500
		Lab attendants	4	1. Must have <u>degree/diploma in BSc MLT or DMLT from recognised university. Must be registered with</u> Telangana para medical board	Rs 19,500
4	CENTRAL LIBRARY	Book Bearer/Subordinate staff	2	1. Must have passed 10th class or its equivalent examination	Rs 15,600
		Daftari/Subordinate staff	1	1. Must have passed 10th class or its equivalent examination	Rs 15,600
		officeSubordinate/Subordinate staff	1	1. Must have passed 10th class or its equivalent examination	Rs 15,600
5	HOSPITAL ADMINISTRATION	Record Assistant	2	1. Diploma in medical record with experience in medical record maintenance	Rs 19,500
		Theater Assistants	4	1. Must have passed 10th class or its equivalent examination 2. Must possess first aid training certificate given by recognised institute	Rs 15,600

		stenotypist cum/data entry operator	3	1. Degree from a recognised university/Institution; 2. should possess a speed of not les than 8000 key depressions per hour	Rs 19,500
6	PRINCIPAL OFFICE	stenographer /data entry operator	1	1. Degree from a recognised university/Institution; 2. should possess a speed of not les than 8000 key depressions per hour	Rs 19,500
		office Subordinate/Subordinate staff	3	1. Must have passed 10th class or its equivalent	Rs 15,600
7	HOSPITAL SUPERINTENDENT OFFICE	stenographer /data entry operator	1	1. Degree from a recognised university/Institution; 2. should possess a speed of not les than 8000 key depressions per hour	Rs 19,500
		office Subordinate/Subordinate staff	1	1. Must have passed 10th class or its equivalent examination	Rs 15,600
8	MEDICAL EDUCATION	Data Entry Operator	2	1. Degree from a recognised university/Institution; 2. Diploma in computer application from recognised institute	Rs 19,500
TOTAL			32		